

Holbrook Board of Selectmen  
Minutes of the Regular Session of  
Wednesday, February 8, 2017

Present: Kevin J. Sheehan, Vice-Chairman  
Daniel F. Moriarty, III, Clerk  
Daniel R. Lee, Associate

Absent: Matthew V. Moore, Chairman  
Richard B. McGaughey, Associate

In attendance: Timothy J. Gordon, Town Administrator  
Marjorie E. Godfrey, Assistant Town Administrator  
Paul Digirolamo, Town Treasurer/Collector  
Luke McFadden, Fire Chief  
William Smith, Chief of Police  
Stephan Hooke, Communications Director  
Benjamin Ecord, Superintendent of Public Works  
Daniel F. Moriarty, Jr., Building Commissioner  
Cynthia Brennan, Interim COA Coordinator

The meeting was called to order at 7:00 p.m. by Acting Chairman Sheehan, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

A moment of silence was observed in memory of Mr. Richard Monteith, a beloved teacher and coach at Holbrook Junior-Senior High, who passed away recently.

It was announced that the February 9<sup>th</sup> and 10<sup>th</sup> trash pickups will be postponed one day each, due to an impending snow storm.

Mr. Gordon reported that the next Selectmen's meeting will be held in the former Selectmen's Meeting Room on the first floor, and there will be a ceremony to re-name it the HERITAGE ROOM. The Historical Commission and Society are preparing pictures and other articles for display in the room.

Building Commissioner Dan Moriarty was present to update the Board on 394 SOUTH STREET. He explained that the homeowner contacted the State Building Inspector. The Inspector went through 3 years of the Inspectional Service Department's records on the property, visited the property, and advised the homeowner to clean the property, and the building permit will be issued.

Applications have been received for an ALTERNATE BUS/VAN DRIVER for the COUNCIL ON AGING. One resident applied, was found qualified, and was recommended by Town Administrator Gordon.

MOTION: By Mr. Lee, second by Mr. Moriarty, that the Board of Selectmen vote to hire Mr. Dwight L. Nevins to fill the part-time as-needed position of Alternate / Fill-In Bus Driver for the Council on Aging, effective immediately, at an hourly rate of \$13.67/hr.

VOTE: 3:0

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The position of ALTERNATE COORDINATOR for the COUNCIL ON AGING was posted and three applications were received. Mr. Gordon recommended that Ms. Denise Louis fill the position.

MOTION: By Mr. Sheehan, second by Mr. Moriarty, that the Board of Selectmen vote to hire Ms. Denise M. Louis for the part-time temporary position of Alternate Coordinator to fill-in for the Interim Council on Aging Coordinator when necessary, effective immediately, at an hourly rate of \$20.00/hr.

VOTE: 3:0

**SPECIAL TOWN MEETING:**

MOTION: By Mr. Moriarty, second by Mr. Lee, that the Board of Selectmen schedule a Special Town Meeting on Wednesday, May 10, 2017, at 8:15 pm, in the Gymnasium at Holbrook Junior-Senior High School, 245 South Franklin Street

VOTE: 3:0

MOTION: By Mr. Moriarty, second by Mr. Lee, that the Board of Selectmen open the warrant for the Special Town Meeting at 8:00 am on Thursday, February 9, 2017, and close it at 4:00 pm on Wednesday, March 29, 2017

VOTE: 3:0

**Department Updates:**

Fire Chief McFadden reported that there have been numerous car accidents lately, and cautioned residents to be careful during the upcoming storm.

Police Chief Smith presented the Board with model language for town meeting relative to recreational marijuana that he got from a Chief's organization. One new recruit will graduate from the academy on February 15<sup>th</sup>.

Communications Director Hooke said the Next Generation 9-1-1 was installed last week, and the cut over will be March 1<sup>st</sup>. There will be a public relations campaign prior to the dispatchers starting to receive texting, videos, etc. He thanked the Fire Department for assistance in restoring services following an accident on North Quincy Street that took down a communication wire and triggered the use of the backup system.

Superintendent Ecord said his department has been working on pot holes and is ready for snow. Work will be done on Crescent Drive in the spring under an emergency waiver.

Treasurer/Collector Digirolamo said collections are coming in as usual. \$31,000 was collected in January from Tax Title.

**Continuation of the Public Hearing on SECTION 10 of the TOWN BY-LAWS – SALARY ADMINISTRATION PLAN:**

The hearing notice was read.

MOTION: By Mr. Sheehan, second by Mr. Moriarty, that the Board of Selectmen re-open the Salary Administration Plan hearing, for the purpose of considering amendments to Section 10 of the Town By-Laws – the Salary Administration Plan

VOTE: 3:0

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It was explained that this hearing was continued because the full Board was not able to attend the last meeting.

Building Commissioner Daniel Moriarty, Jr. spoke on behalf of his own position and that of the Plumbing/Gas Inspector. He discussed an increase in the number of projects, and more time being spent in the office.

Communications Director Hooke explained that he did an analysis of the part-time Dispatchers' hourly rate. Currently, they make \$15.91/hr. Other area towns are paying dispatchers \$20/hr. and up to \$24/hr. The part-timers work approximately 3,758 hours per year.

The hearing will be continued again because only 3 members of the Board could attend this meeting.

MOTION: By Mr. Sheehan, second by Mr. Moriarty, that the Board of Selectmen continue the Salary Administration Plan hearing to Wednesday, February 22, 2017 at 7:30 pm, in the Heritage Room on the first floor of the Town Hall

VOTE: 3:0

MOTION: At 7:25 pm, to adjourn to executive session to discuss strategy and conduct collective bargaining with union personnel (Clerical Union & Public Works Union), and not return to open session

ROLL CALL VOTE: Mr. Sheehan – Yes  
Mr. Moriarty – Yes  
Mr. Lee – Yes

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Daniel F. Moriarty, III, Clerk

Documents:  
Salary Administration Hearing Notice